

**Diocese of Milwaukee
Executive Council Meeting
August 16, 2012 6:00 p.m.
Good Shepherd, Sun Prairie**

Present: The Rt. Rev'd Steven A. Miller; The Rev'd Andrew Bunting; The Rev'd Dr. Paula Harris; Ms. Taryn Lantz; Ms. Barb Lentz; Mr. Rob Mortensen; Ms. Giannina Radcliffe; Ms. Margaret Schumacher, Diocesan Treasurer and The Rev'd Joan Smoke

Others present: Ms. Diane Blank, Bishop's Assistant for Finance; The Rev'd Carla McCook, Bishop's Assistant for Christian Formation; The Rev'd Mark Moore, President, Commission on Ministry and The Rev'd David Pfaff, Canon to the Ordinary

Absent: Ms. Peggy Bean, Bishop's Assistant for Congregation Development; The Very Rev'd Andrew Boyd Jones; Mr. Patrick Johnson; The Rev'd Gary Lambert, Diocesan Executive Secretary; The Rev'd Scott Leannah; Mr. Gust Olson; The Rev'd Steve Teague, Standing Committee President and The Very Rev'd Deborah Woolsey

Guests: The Rev'd Carol Smith and Mr. David Skidmore

- **Call to Order/Opening Prayer – Bishop Miller**

After updating the Executive Council on the condition of The Venerable Thomas Winslow and of The Retired Bishop Roger White, Bishop Miller called the meeting to order at 6:28 p.m. and opened with prayer.

- **Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

- **Approval of the Minutes from the May 9, 2012 Executive Council Meeting**

Bishop Miller asked if there were any additions, deletions or changes to the minutes of the May 9, 2012 Executive Council meeting. The Rev'd Mark Moore moved that the May 9, 2012 Executive Council minutes be approved as written. It was seconded by Ms. Taryn Lantz. The May 9, 2012 Executive Council minutes were unanimously approved as written. Ms. Taryn Lantz suggested that, in the future, **Dr.** should be added to the name of The Rev'd Paula Harris.

- **Update on the Diocesan Website Redesign – Mr. David Skidmore**

Mr. David Skidmore:

- reviewed the initial process for the website design (surveys, etc.)
- delineated the responsibilities of the task force (research cost, design, manageability)
- walked through the process of selecting a web design (samples of work, their RFI)
- presented the rationale for the finalist—Monk Development
- defined the final stages of implementing the website (architecture, content migration)

Mr. David Skidmore indicated that there would be a final briefing in late October.

- **Discussion/Action Items**

Recommendations of the Commission on Global Reconciliation – The Rev'd Carol Smith

The Commission on Global Reconciliation (CRG) surveyed rectors and congregational outreach chairs for projects for 2013 program funds. The diocesan budget allocates .07% toward meeting the millennium development goals. \$5,000.00 directly supports the Haiti project. The CRG recommends allocation of the remaining \$6,460.00

This year the CRG received 2 requests for projects connected with ongoing mission work within our diocese. Both projects clearly met the guidelines for funding that were established last year:

1. The money will be used to directly meet one or more of the Millennium Development Goals (MDGs)

The 8 Millennium Development Goals

1. *Eradicate extreme poverty & hunger*
 2. *Achieve universal primary education*
 3. *Promote gender equality and empower women*
 4. *Reduce child mortality*
 5. *Improve maternal health*
 6. *Combat HIV/AIDS, malaria, and other diseases*
 7. *Develop a global partnership for development*
 8. *Ensure environmental sustainability*
2. Projects selected must be recommended by an individual or group within our diocese. The CRG decided not to contribute to organizations, however worthy, that would in turn sub grant to others.
 3. A continuing relationship must exist between project recipients and persons or entities within the diocese.

Per the request made by Mr. Mike Hagon last year, the 2 recommendations made by the CRG are listed along with the MDGs they meet.

The Commission on Global Reconciliation makes the following funding recommendations:

1. A program at St. Mary's Cathedral, Newala, in which church leaders trained last year, will conduct public meetings throughout the diocese for education about HIV/AIDS and diagnosis. The request includes funds for refresher training, public meetings, transportation and diagnostic equipment. Of the \$5,177.00 requested, \$849.29 has already been donated. CRG recommends a grant of \$4,330.00. This request was proposed by The Cathedral Church of All Saints, Milwaukee and will be used to meet MDG # 6.
2. A program at St. Francis Anglican Church, Johannesburg, South Africa to develop and pilot a faith-based 12 month support system for young women (15-24) who are HIV positive, pregnant and vulnerable. The request includes training mentors and a supply of food for a year. CRG recommends a grant of \$2,130.00. This request was proposed by St. Dunstan's, Madison and will be used to meet MDGs #1, #4 and #6.

The Rev'd Dr. Paula Harris moved that the recommendations be approved as printed. It was seconded by The Rev'd Joan Smoke. The recommendations, as printed, were approved unanimously. Bishop Miller thanked The Rev'd Carol Smith for her work.

Approve Housing Allowance for The Rev'd Jonathan Melton – Bishop Miller

Bishop Miller stated that:

--He is excited about the direction of campus ministry at UW-Madison.

- 1010 has been moved.
- 1001 is under construction.
- The Rev'd Jonathan Melton has been hired as chaplain and is coming in from West Texas.
- A Housing Resolution is before the Executive Council and needs approval.

The full housing resolution for The Rev'd Jonathan Melton appears below:

Housing Resolution for 2012 for The Rev. Jonathan Melton

RESOLVED, that of the total compensation to be paid to The Rev. Jonathan Melton during 2012, \$20,000 shall be designated as housing allowance (in lieu of St. Francis House providing and maintaining a furnished residence for him), to be excludable from taxable income, within the meaning of Section 107 of the Internal Revenue Code, to the extent that said housing allowance is spent by The Rev. Jonathan Melton for expenses of renting or providing a furnished home for himself and family, including rental or mortgage payments, insurance, utilities, furnishings, maintenance and repairs and other related expenses, up to the fair market rental value of said home, including furnishings and utilities. This housing allowance designation will apply to calendar year 2012 and all future years unless otherwise provided.

Bishop Miller asked if there were any questions or discussion. Hearing nothing, Bishop Miller called for a vote. The Housing Allowance Resolution for The Rev'd Jonathan Melton passed unanimously.

Approve 2011 Limited Review for Two More Parishes – Ms. Diane Blank

Ms. Diane Blank noted that:

- At the meeting in which limited review was approved for certain parishes, two parishes did not have their parochial records in or the records were not complete.
- The records for Trinity, Janesville and for the Cathedral Church of All Saints, Milwaukee have now been submitted; the parishes are seeking approval for limited review.

Bishop Miller asked if there were any questions. Hearing nothing, Bishop Miller called for a vote. The vote to grant limited review to Trinity, Janesville and the Cathedral Church of All Saints was unanimous.

Approve 2013 Proposed Budget and Assessments to be presented to Convention – Ms. Margaret Schumacher

Ms. Margaret Schumacher explained that:

- There is not much change in the budget from last year.
- There is not much wiggle room; 2012 is ending close to budget.
- Parish assessment income is down due to some parish closings and other economic changes in some parishes.
- 2013 may not see much change.

Ms. Margaret Schumacher noted:

Some positives:

- The part-time Christian Formation position is not being replaced.
- Health insurance costs are down
- Though the legal costs are not finished, they are down.

A negative:

--There will be **no discount** in assessment amounts; the assessments will be figured strictly according to the formula.

The Rev'd David Pfaff emphasized that the health insurance reduction is a real savings. Bishop Miller further explained that the Nicholson House staff took the less expensive plan.

Bishop Miller noted that the motion to approve the budget as presented is submitted by a committee so it does not need a second. He thanked Ms. Margaret Schumacher for her work and told the Executive Council that Ms. Schumacher will not run again for treasurer. He reiterated that he was grateful for her service and her ability to help keep the era calm and transparent.

Bishop Miller asked if there were any questions. Hearing nothing, Bishop Miller called for a vote. The vote to approve the budget and assessments as presented and to submit them as such to the convention was unanimous.

Approve the Episcopal Diocese of Milwaukee Congregation Closing Manual – Bishop Miller

It was noted that the closing manual was the prototype for the closing of St. Timothy's, Milwaukee.

The Rev'd Dr. Paula Harris:

--expressed her appreciation for all that went into the preparation of the manual.

--noted that there were some areas that seemed to overlap: pastoral care, stewardship and operational, for example, regarding the Columbarium.

--recommended that these areas be revisited.

It was moved and seconded that the Executive Council affirm the work of the Committee on Mission and Development and to approve the Episcopal Diocese of Milwaukee Congregation Closing Manual as a work in process, with some further study needed, including incorporating the recommendations put forth by The Rev'd Dr. Paula Harris.

The Rev'd Drew Bunting stated that a member of St. Timothy's, Milwaukee had spoken well of the process. The Rev'd David Pfaff noted that this work was cutting edge.

Bishop Miller asked if there were any further comments or questions. Hearing nothing, Bishop Miller called for a vote.

The vote to affirm the work of the committee and to approve the Episcopal Diocese of Milwaukee Congregation Closing Manual was unanimous.

- **Information Items**

2nd Quarter Financials – Ms. Diane Blank

Ms. Diane Blank noted that:

--the 2nd quarter was close to budget in most areas except legal

--investments are up about 2% overall

--most congregations are doing well with paying assessments

Post-General Convention Report – The Rev'd David Pfaff

The Rev'd David Pfaff said that:

- The convention was hot but hopeful.
- This time seems to be an *in-between* what has been and what is to come.
- Structures need to be rethought for our own time with an eye toward clarity of mission, and how to serve, not to impede the mission.
- The Blessing of Same Gender Relationships was approved.

Bishop Miller added that there needs to be reflection on:

- How we do business in the future
- How best to fund mission and ministry

Bishop Miller further stated that:

- The Blessing of Same Gender Relationships is with the consent of the Bishop.
- He has not made up his mind yet. (He encouraged the Executive Council to see his blog.)
- There needs to be a larger conversation relative to the blessing of same gender relationships.
- He feels that the Church is at an advent moment, a moment of expectation, what is next to be revealed?
- He is hopeful for the future.
- He is grateful for the leadership of the Presiding Bishop, Katherine Jefferts-Schori.

2012 Diocesan Convention Update – The Rev'd David Pfaff

The Rev'd David Pfaff noted the following:

- The dates of the Diocesan Convention are October 12th and 13th.
- The Convention is being held in Middleton, Wisconsin.
- The Nominations and Resolutions are closed
- There are very few resolutions and the nominations slate is almost full; still need a lay person for EC.

The Rev'd Carla McCook spoke of the *Youth at Convention* piece. She noted that:

- On Friday, there would be a Eucharist at 5:30 followed by a dinner and sleep over at St. Dunstan's, Madison.
- On Saturday, after breakfast, they would be involved in a service project from 9-12 at Grace Church Food Pantry, Madison.
- This event is for individuals from 6th grade and up.
- They Need Chaperones.**

Critique of Diocesan Website Redesign – Bishop Miller

Bishop Miller asked the Executive Council for their opinion of the redesign of the website.

The following were some of the observations:

- Generally pleased but did not see much of an evangelistic approach.
- The color scheme seemed flat.
- Pictures of people need to be incorporated and specifically pictures of people in the diocese, not stock pictures.
- Overall it seemed user friendly.
- It is important to make a distinction in terms of focus -- diocesan website/parish website.

Bishop Miller recommended that these insights be brought to the diocesan website committee members:

The Rev'd Kenny Miller, The Rev'd Peter Floyd, Mr. Gust Olson, The Rev'd Diane Markevitch and Mr. Brian Hutchinson.

St. Francis House, Madison Update – Bishop Miller

Bishop Miller stated that:

- The Rev'd Jonathan Melton was now on board as chaplain.
- St. Francis House services were temporarily being held at Grace, Madison.
- He is hopeful and excited about the campus ministry at St. Francis House.

St. Edmund's, Elm Grove Update – Bishop Miller

Bishop Miller noted that:

- This experience was a reminder of the importance of staying in relationship and of stepping in soon enough.
- There needs to be mutual accountability; a clearer Canon.
- Some of the missing items were found in a storage locker and will be returned in September.
- The rectory is being used to house the interim priest from St. Bart's, Pewaukee.
- The property committee will evaluate and make recommendations regarding:
 - the burial site
 - the exterior of the building (not most becoming) and the interior of the building (interesting)
Do they need too much work?
 - the idealness of the location (Watertown Plank Road)
 - the deed restriction on the rectory

St. Timothy's, Milwaukee Update – The Rev'd David Pfaff

The Rev'd David Pfaff itemized the following:

- A sale is recommended
- The property is appraised at \$460,000.00
- Krause Funeral Home offered \$250,000.00; we countered with \$300,000.00; they came back with \$275,000.00
- Christ Temple offered \$350,000.00
- We are working with the legal firm of Quarles and Brady
- Hopefully, by the next Executive Council meeting we may have a solid offer

Committee Reports

Bishop's Report – Bishop Miller

Bishop Miller felt that his report had been intricately incorporated in the previous reports.

Finance Committee/Treasurer – Ms. Margaret Schumacher

Ms. Margaret Schumacher feels that all will go well at the Diocesan Convention.

Mission and Development – Ms. Barbara Lentz

Recommendations of Mission and Development for 2013 Aid – Ms. Barb Lentz

Ms. Barbara Lentz reported to the Executive Council that:

The Commission on Ministry and Development submits the following recommendation for aid to parishes.

Congregation	Past aid total	2010 aid	2011	2012	Asking 2013	Recommendation
Dousman	150000 plus	25000	20,000	15000	15000	15,000
Burlington	189000	6700	10000	7500	5000	5,000
Sun Prairie	649019	40000	40000	35000	32000	25,000
Whitewater	25000	10000	20000	20000	20000	20,000
Monroe		20000	10000	10000	12000	10,000
Pewaukee	524235	20000	30000	30000	30000	30,000
Hartford	198500	15000	5000	5000	27000	25,000
Mukwonago	90000	20000	26000	20000	20000	20,000
Watertown				15000	35000	15,000
Elkhorn				10000	30000	15,000
St. James, Milwaukee					30000	10,000
Challenge			57000	44550	20000	22,050
			218,000	212050	276,000	212,050

Ms. Barbara Lentz asked for insight and input from the Executive Council on the following items:

Our Budget		2013 Budget
Congregations	247,050	212,500
Hospitality Center	24,000	35,000
Dept.	2,500	3,000
Fresh Start	1,500	1,000
Leadership	5,000	5,000
Architecture	500	500
COH	750	750

It was clarified that some of these items were part of Ms. Peggy Bean's budget for conferences and leadership development.

Though it was felt that it was important to create accountability in budgeting for the Hospitality Center, Bishop Miller does not want the Hospitality Center to become an independent 501(c) 3, to become another Our Next Generation or The Gathering and lose its Episcopal modality.

The Rev'd Joan Smoke moved that the Executive Council endorse these recommendations. The Rev'd Mark Moore seconded it. The recommendations passed unanimously.

The following council members abstained on the recommendation for their individual parish:

The Rev'd Andrew Bunting, Ms. Barbara Lentz and Ms. Giannina Radcliffe

Standing Committee – The Very Rev'd Steven Teague via iPad

Via iPad, to The Rev'd David Pfaff, Father Teague noted that he was unable to attend the meeting and that e-mailing the report was not possible. He indicated that the Standing Committee approved The Rev'd Anna Doherty as the Province V representative. He concluded: "All else is quiet."

Commission on Ministry – The Rev'd Mark Moore

The Rev'd Mark Moore said that:

--between May and this meeting things have been quiet

--fall is going to be very busy

The list of Commission on Ministries activities is set out below; the list of the aspirants now only includes those in the Parish Ministry Discernment stage.

Schedule:

August 23rd, planning meeting

September 15th, Information Day (tentative)

October 12th, Convention Workshop

October 25th and 26th MDW – Redemptorist Retreat Center, Oconomowoc

November 10th, PMDC training (tentative)

People in Process:

Aspirants: (in PMDC stage)

Randy Ridout D

Nancy Hills

Helen Dauer P

Jana Troutman-Miller P

Bill Dunlop D

Cliff Perkins D

Kevin Stewart P

Jason Lavann P

Elizabeth Sinclair P

Postulants:

Emily Vaill Pfaff P

Pickett Wall P

Candidates:

Dorota Pruski P

John Reese D

Transitional Deacons

Kyle Oliver P

Oscar Roza P

Christian Formation – The Rev'd Carla McCook

Because it is her belief *that camp cannot do ministry well if we continue to run with lower numbers and a deficit budget*, The Rev'd Carla McCook asked for the strong support of the Executive Council regarding her proposal for Camp Webb.

The Rev'd Carla McCook noted that:

--Camp Webb was a success this year in that there were several returning campers and many new campers.

--However, only 22 of the 40 openings were filled for each week.

--The camp deficit for 2011 was \$30,000.00; the camp deficit for 2012 was still \$11,000.00.

The Rev'd Carla McCook proposes:

--that Camp Webb 2013 be *a trial year*

--that *trial year* means that:

--as a diocese we will promote heavily the ministry of Camp Webb

--we will hold an open house (June 2, 2013) for Camp Webb

--we will let registration totals speak for themselves

--that if we fill our 40 beds for the one week of camp that we have set (June 16-21, 2013) then camp ministry continues for 2014

--that if we receive 30 or fewer camper registrations for camping year 2013 *then it will be time to say thank you and good bye to Camp Webb in the way that it has been held these last five years and be open to a different way of doing diocesan outdoor ministry.*

The Rev'd Drew Bunting moved that the Executive Council endorse and give full support to the plan for Camp Webb as outlined in the Christian Formation report (and noted above). Ms. Barb Lentz seconded it. The vote to endorse the proposal for Camp Webb was unanimous.

Final Items:

Ms. Taryn Lantz moved to adjourn the meeting and Ms. Barb Lentz seconded it. The vote was unanimous. The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Rev'd Margaret M. Kiss

Deacon

Recorder of the Minutes